



NORWICH ROTARY FOUNDATION GRANT DISTRIBUTION POLICIES AND GUIDELINES



- 1) The Foundation Board will consider the following information when reviewing Grant Applications:
 - How will the Grant advance the purpose of the Norwich and District 7980 Rotary Foundation?
 - How worthy is the cause of the organization's application?
 - How compelling is the need of the organization?
 - What is the credibility of the requesting organization, it's Board/Volunteer Staff?
 - How many people will be served and in what geographic region? Other questions may arise?
- 2) Grants are not to be used for endowments, operating expenses, deficit financing or reimbursement for items previously purchased.
- 3) Requests for seed money for new initiatives are encouraged and preference will be given to requests not met by other Organizations or resources.
- 4) All grant applications will be accepted only between January 1st and May 15th. Applications must be postmarked by May 15th to be considered. As funding is available, awards will be made in July-August.
- 5) Grants are made for a specific purpose, and do not commit the Foundation to recurring support or expense. Large Grants may however be paid over a specified time period.
- 6) The size of the Grant will be commensurate with the nature of the project, the number of individuals served, and how it will advance the above stated purpose.
- 7) If the application request is to support a specific activity, the Application must demonstrate to the Board's satisfaction, the probability of success in meeting the stated goals.
- 8) Requests should be prioritized if more than one item, program or project is submitted.
- 9) If for any reason a grantee is unable to use the Grant for the stated purpose, The Grantee must agree to return the Funds received to the Foundation, unless the Board has authorized the change in purpose.
- 10) The Grantee must agree to submit detailed information about disbursements of Grant monies.

